

SOUTH MORETON SCHOOL PARENT TEACHER ASSOCIATION

CONSTITUTION

1. The object of the association is to provide and assist in the provision of facilities for education at the school, not normally provided by the local education authority and, as ancillary thereto and in furtherance of this object the association may
 - a. foster more extended relationships between the staff, parents, and others associated with the school,and
 - b. engage in activities which support the school and advance the education of the pupils attending it.
2. The name of the association shall be "The South Moreton School Parent Teacher Association". All money received by the P.T.A will be for the sole benefit of the school.
3. Membership of the association shall be open to staff, parents of the present and past pupils, Governors and friends of the school.
4. The governing body of the association shall be a committee made up as follows: -
 - a. Chairman, Vice Chairman, Secretary and Treasurer who shall be elected annually at the A.G.M. by staff, parents of present pupils and Governors.
 - b. Up to eight parent members elected annually at the A.G.M. by those members who are parents of present pupils.
 - c. The Head Teacher and/or Deputy Head Teacher.
 - d. One teacher or other staff representative nominated by the staff.
 - e. One member nominated by the Governors.
 - f. Six shall form a quorum, one of whom shall be a member of the teaching staff.
5.
 - a) The committee shall have power to co-opt if necessary, to a maximum of three persons.
 - b) A Chairman can only be elected into position for 2 consecutive years, but may take on a different committee position if voted by the committee and members.
6. The rules of the association may be amended by a general meeting of the association. Any amendments must be proposed and seconded in writing and handed to the Secretary at least 14 days before the meeting. No alteration or amendment shall be made to the Object Clause (clause one) or Dissolution Clause (clause eight) which would cause the association to cease to be a charity at law.

7. a) At least one Committee Meeting shall be held each term. Visitors are welcome as non-participating spectators at all Committee Meetings but hold no voting power.

b) An A.G.M. shall be held within two calendar month of the end of the fiscal year.

c) A special general meeting of the association may be called by any ten members provided that at least 21 days notice and reason for calling the meeting is given in writing to the Secretary. The Secretary shall give 14 days notice to members.

d) At all meetings voting will be restricted to Committee Members, Staff, Parents of present pupils and Governors.
8. Any assets remaining on dissolution of the association after satisfying any outstanding debts and liabilities shall not be distributed amongst the members of the association but will be given to the school for the benefit of the children at the school in any manner which is exclusively charitable at law.
9. a) The Treasurer shall present an statement of accounts at the A.G.M., which should be subject to an independent examination if income raised is above £25,000 a year.

b) A financial year shall be deemed to commence on 1 September

c) An Auditor shall be elected annually at the A.G.M if funds raised are over £25,000 a year.